APPENDIX HAWAII-2

Special Management Area Use Permit Hawaii County Planning Department

Permit Packet Includes:

- 1. Process Overview
- 2. Hawaii County Special Management Area Use Permit Application
- 3. Application Instructions
- 4. Excerpt from Hawaii Revised Statutes 205-A
- 5. Participant's Guide to SMA Process

Approval or Permit Required: To perform any development, structure, or activity withing

the Special Management Area (SMA) as defined in the Coastal Zone Management objective and policies and

SMA guidelines.

Contact Information: Aupuni Center, 101 Pauahi Street, Suite 3

Hilo, HI 96720

Phone: 808-961-8288

Website:

Special Management Area (SMA) Use Permit (Major and Minor)

http://www.cohplanningdept.com/

Permit Dept. Forms: http://records.co.hawaii.hi.us/Weblink8/Browse.aspx?dbid=1&startid=55628

Major: http://records.co.hawaii.hi.us/Weblink8/1/doc/55601/Page1.aspx
Other: http://records.co.hawaii.hi.us/Weblink8/1/doc/65348/Page1.aspx

See Website to access word format forms

Updated Nov 2013

APPENDIX HAWAII-2

Special Management Area Use Permit Hawaii County Planning Department

Steps Time

- 1. Complete and submit the "Special Management Area Use Permit Application". Include additional materials as noted in the application instructions.
- 2. The Planning Department notifies the applicant of acceptance of application, or if more information is required.
- 3. Applicant posts a sign on the subject property notifying the public of:

- The nature of the application;

- The proposed use of the property;
- The size of the property;
- The tax map key(s) of the property;
- That the public may contact the Planning Department for additional information; and
- The address and telephone number of the Planning Department.

The applicant also needs to notify surrounding property owners and lessees of record in accordance with the Hawaii County Code, Chapter 25, Section 2-4.

4. Public Hearing processes commence.

5. Planning Department notifies the applicant of acceptance, acceptance with modification, or denial of the permit application.

10 days from Step 3

Total Time: Not Available

Fees		Amount	Maximum
Application Fee		\$ 250	
	Total Fees:	\$ 250 (minimum)	(maximum)

Updated Nov 2013 2